Getting Started with the MyBT Portal

A Guide for Beth Tfiloh Parents, Students & Teachers



Login Instructions

- 1. Our MyBT portal can be accessed by EITHER of the following ways:
 - Go to <u>www.bethtfiloh.com</u> and click on SIGN IN in theupper menu, OR
 - Go to <u>bethtfiloh.com/MyBT</u>.
- 2. Enter in your username and password & click SIGN IN

First time login

1. USERNAME - Parents and teachers will enter their first name and last name with no spaces. (e.g. *MelanieCohen*). Students will enter their first name and last name and the last 2-digits of their 12th grade graduation year (e.g., *JonathanCohen24*).

MyBT BE	TH TFILOH
Username or Email	
Next	Remember me Login Help

PASSWORD ---- If this is the first time you have logged in, your temporary password will be your 10-digit home telephone number (or mom's cell phone) with no spaces. (e.g. 4104861234). Click "Login" and you will then be asked to create your own secure password.

- 2. Alternatively, you may use the LoginHelp link just below the SignIn area.
 - Enter your e-mail adress, check the boxes next to Username and/or **Password**, and click **Submit**.
 - While keeping the **Sign In Help** box open, check your email inbox for separate messages with your username and a Confirmation Key for your password.
 - Enter the **Confirmation Key** where prompted and enter a new password (casesensitive). Please make a note of it for your records. IMPORTANT: Do not close the Sign In Help window until you have entered the Confirmation Key and your new password.
- 3. If you need help, please contact Mrs. Laura Wolf,410-413-2431 or www.lwolf.aura.com www.lwolf.aura.com www.lwolf.aura.com www.lwolf.aura.com"/>www.lwolf.aura.com www.lwolf.aura.com"/>www.lwolf.aura.com www.lwolf.aura.com"/>www.lwolf.aura.com www.lwolf.aura.com www.lwolf.aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</aura.com</au

MyBT Menu



The menu bar above will appear at the top of every page. Use this menu to:

• Search the site	Q
• View the school Calendar	Calendars - 7 Calendars
• Search for other users in the Directories	Directories - © Directories
• Access Recent Activity	News >
• Access helpful Resources relating to your BT student(s)	Resources

Recent Activity Stream

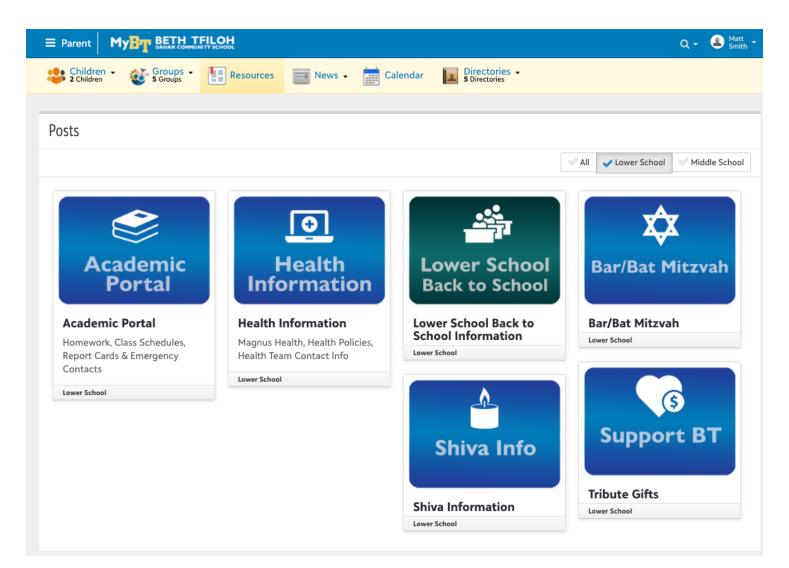
When you first log in, you will land on the Recent Activity Stream. This page displays a feed of the latest school-wide communication, as well as communication from your and your child's specific associations. From this page, you can also access the scoreboard.



Resource Board

Use the Resource Board to access general school information and relevant materials that are organized by subject. Click on each post to view additional details.

- The Academic Portal will give you access to your children's Emergency Card, Homework (MS & HS) and Report Cards.
- Health Information will give you access to your child's Magnus Health Portal.
- You will also find important resources for your child's school division.



Text & EmailNotifications

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Save Cancel

Roles

Select the types of information that you want to receive by email or text messaging using the Notifications menu. Click on your Name, then **Settings**, and then **Notifications**.

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